



# Information Events Volunteer Volunteer Role Description

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We deliver a range of information events around the UK for everyone living with MS, their carers, family and friends. During events people get up-to-date information from MS Society staff and professionals on topics such as our cutting edge research programme, symptom management, mood and cognition and exercise. They also provide a chance to meet other people living with MS.

As our Information Events Volunteer you'll help us to deliver informative and engaging events. Your responsibilities can include helping with preparation and setting up, registration, meeting and greeting people, stewarding and general assistance during workshop sessions and refreshment breaks.

In this role you will be able to develop your communication, organisation and team working skills.

Most importantly you will support people with MS to access information and support that will help them to live their lives to the full.

## What the role involves

This role may vary depending on needs, but is likely to include:

- Volunteering at information events throughout the year
- Meeting, greeting and stewarding
- Assistance with roving mics during workshop sessions
- Providing general assistance during refreshment breaks
- Helping at registration desk for larger events
- Representing us positively
- Promoting the event and their involvement in it through various channels, including social media before, during and after the event

We can support you to develop the skills you need for this role, including an induction into all the areas outlined. You will have a chance to discuss your role and any additional needs with us.

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**Together, we are strong enough to stop MS.**

Multiple Sclerosis Society. Registered charity numbers 1139257/SC041990. Registered as a limited company in England and Wales 07451571.

## What you need for this role

### Essential

- Enthusiastic
- Approachable
- Personable

### Desirable

- Able to learn and communicate our messages
- Effective communication and organisation skills

### In order to volunteer in this role you will need to:

- Read through your welcome and induction checklist

## Additional information about our Volunteering programme:

When you volunteer with us, you join our powerful community of people living with MS, scientists, campaigners, listeners, organisers, ambassadors and fundraisers.

Our Volunteering Programme holds the prestigious Investing in Volunteers (IiV) accreditation. This award recognises our dedication to ensuring all volunteers have an excellent experience – from when we recruit you, through supporting you to develop skills and experience, to recognising your achievements.

Our shared commitments help keep our Volunteering Programme enjoyable, meaningful and safe for everyone.

Download [Our Commitments](#) here.