

Definition of a managed venue:

A premises that has an employee available on site who is responsible for setting up and managing the venue, and for managing all aspects of making the premises COVID safe, in line with up-to-date government requirements.

This will include things such as ensuring that hand sanitiser is available, social distancing signage is available and suitably positioned, and all areas are cleaned before and after use (this list is not exhaustive). This person will also be responsible for emergency arrangements and will have sufficient training, knowledge, experience and other qualities that allow them to manage the event and any emergency situation that might occur.

NOTE: The venue must accept responsibility for all COVID safety and not pass any element of it on to the group. If the group hire the venue, the Service Provider must check it is appropriate for the service they will be providing.

Definition of an unmanaged venue:

A premises where there is not an employee who takes on responsibility for setting up and managing the venue, and all aspects of making the premises COVID-safe, in line with up-to-date government requirements.

An unmanaged venue expects the hirer of that venue to make it COVID safe by making things like hand-sanitiser available and cleaning the venue after use. An unmanaged venue is also one that doesn't have an employee on site who is trained and experienced to manage an event and any emergency situation that might occur.

NOTE: The group must not offer to help make the venue COVID safe in any way.