

SOCIAL ACTIVITIES AND MEETINGS

Definition of a managed venue:

A premises that has an employee available on site who is responsible for setting up and managing the venue, and for managing all aspects of making the premises COVID safe, in line with up-to-date government requirements where these apply.

This person will also be responsible for emergency arrangements and will have sufficient training, knowledge, experience and other qualities that allow them to manage the event and any emergency situation that might occur.

Note: The venue must accept responsibility for all COVID safety and not pass on any element of it on to the group.

Definition of an unmanaged venue:

A premises where there is not an employee who takes on responsibility for setting up and managing the venue, and all aspects of making the premises COVID safe, in line with up-to-date government requirements where these apply.

An unmanaged venue may expect the hirer of that venue to make it COVID safe by making things like hand-sanitiser available and cleaning the venue after use.

An unmanaged venue is also one that doesn't have an employee on site who is trained and experienced to manage an event and any emergency situation that might occur.