



Multimedia Volunteer

Volunteer Role Description

Across the UK we deliver variety of projects to innovate, streamline and improve our services for people affected by MS. And we're looking for volunteers with specialist skills to help deliver them.

As our Multimedia Volunteer you'll play a vital role in providing technical experience to help out with our video and photography projects. You'll contribute creatively to scriptwriting, storyboarding, writing interview questions and production management.

In this role you'll be able to develop your technical skills in recording and audio equipment, post production software and basic lighting set up.

Most importantly you'll help deliver creative projects that support people affected by MS.

What the role involves

This role may vary depending on needs, but is likely to include:

- Operating DSLR camera for stills and video
- Operating other MS Society owned video cameras
- Using audio recording equipment
- Using post production software like Photoshop, After Effects and Premier Pro
- Uploading content on our in-house asset management system and distributing content via online platforms such as YouTube
- Contributing creatively to; scriptwriting, storyboarding, writing interview questions and production management
- Supporting contributors with the creative process where needed

We can support you to develop the skills you need for this role, including an induction into all the areas outlined. You will have a chance to discuss your role and any additional needs with us.

Together, we are strong enough to stop MS.

Multiple Sclerosis Society. Registered charity numbers 1139257/SC041990. Registered as a limited company in England and Wales 07451571.

What you need for this role

Essential

- Experience using camera equipment and contributing to video and/or photography projects
- Knowledge of basic lighting set up
- Confident using Microsoft Office, the internet and email
- Creative and enthusiastic
- Able to keep people's personal data safe
- Able to apply disability, equality and inclusion practices

Desirable

- Enjoy working as part of a team
- Willing to work independently following production briefs and plans
- Experience of conducting interviews on the phone and in person
- Ability to put contributors at ease
- Understanding of data protection and the legalities of contributor consent

In order to volunteer in this role you will need to:

- Complete the Welcome and Induction Checklist in the back of your [Welcome Pack](#) (opens in new window).
- Complete the training listed below:

Must do training	Role specific training
Data protection eLearning	Induction with your volunteer point of contact

Sources of support

We will ensure that whilst volunteering with us you will have access to all the support you need to feel comfortable, confident with what you are doing, and able to achieve the most impact through your time with us.

In this role you will predominantly be supported by the staff members who recruited you to the role. They will be able to answer questions about what you'll be doing, your learning and where you can get more information.

The Supporter Care Team is your point of contact for queries to MS other Society departments. They can offer support and signpost you to the right person: supportercare@mssociety.org.uk

Other staff who can support you are listed on our volunteer website: volunteers.mssociety.org.uk/volunteering-with-us/staff-support

Our [Volunteers Website](#) offers guidance on the practices and procedure you should follow: volunteers.mssociety.org.uk

Additional information about our volunteering programme:

When you volunteer with us, you join our powerful community of people living with MS, scientists, campaigners, listeners, organisers, ambassadors and fundraisers.

Our shared commitments help keep our volunteering programme enjoyable, meaningful and safe for everyone.

Download [Our Commitments](#) here.