11 October 2023

**RE: Your support can help people today.**

I’m writing to you on behalf of the MS Society [insert group name], a charity dedicated to preventing MS and providing vital support to those living with it.

We’re excited to be hosting a Christmas event at [place] on [date]. A highlight of the event will be a raffle raising money for people living with MS in the [insert area] community. We’re asking if you’re able to contribute to the event in any way; we would really value your support.

Your help will make a real difference to people living with MS and helps bring us closer to our vision of stopping MS, for everyone.

If you are able to contribute, please contact me at [your email] or [your number]. We can arrange for the collection of your prize at your convenience.

We can’t express how much we appreciate your support.

Warm regards,

[Your name]

MS Society [Your Group]