

**A4 Poster – short text version**

Images (if using your own) should be uploaded to MS order [form](https://forms.office.com/e/0eEP4u3wCm).

1. **Group name and email (must be MS email)**
2. **Poster short description (max word count 1-3 words)**
3. **Poster heading and text (max 65 words)**
4. **Other information dates/location/call to action**
5. **Poster image description (include name of image which will be uploaded to MS forms)**
6. **Group contact and telephone**